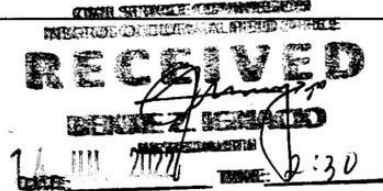


Republic of the Philippines
CARLOS HILADO MEMORIAL STATE UNIVERSITY
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the Carlos Hilado Memorial State University in the CSC website.

VIOLA D. MONGCAL
HRMO III

Date: July 14, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Associate Professor I	CHMSCB-APRO1-15-2019	19	49835	Relevant masteral degree	8 hours of relevant training	2 years of relevant experience	None Required	*PhD in Business Management (MBA, Any 4 year Business Course) *With at least 20 hours of relevant training *At least 5 years teaching experience *At least 124 CCE points (NBC 461 7A Cycle) *With scholarly work (research or creative work) and publications in refereed journals and/or books published with assigned ISBN or awarded Patent or Utility Model	CHMSU-Fortune Towne Campus (College of Business Management and Accountancy)
2	Associate Professor I	CHMSCB-APRO1-17-2019	19	49835	Relevant masteral degree	2 years of relevant experience	8 hours of relevant training	RA 1080	*PhD in Business Management *Certified Public Accountant with valid PRC license *With at least 20 hours of relevant training *With at least 5 years teaching experience *With at least 124 CCE points (NBC 461 7A Cycle) *Certified Public Accountant with valid PRC license *With scholarly work (research or creative work) and publications in refereed journals and/or books published with assigned ISBN or awarded Patent or Utility Model	CHMSU-Fortune Towne Campus (College of Business Management and Accountancy)

3	Assistant Professor I	CHMSCB-AP1-13-2015	15	35097	Master's Degree in the area of specialization or its allied/related fields	4 hours of relevant training	1 year relevant experience	RA 1080	<p>*Master's Degree in Business Administration/Accountancy or Allied Fields (BS in Business Administration)</p> <p>*With at least 20 hours of relevant training</p> <p>*With at least 2 years of relevant experience</p> <p>*Certified Public Accountant with valid PRC license</p> <p>*With at least 88 CCE points (NBC 461 7A Cycle)</p> <p>*With scholarly work (research or creative work) and publications in refereed journals and/or books published with assigned ISBN or awarded Patent or Utility Model</p>	CHMSU-Binalagan Campus (College of Fisheries)
4	Assistant Professor I	CHMSCB-AP1-29-2015	15	35097	Master's Degree in the area of specialization or its allied/related fields	4 hours of relevant training	1 year relevant experience	RA 1080	<p>*Master's Degree in Education or Allied Fields (BSED in Technology and Livelihood Education)</p> <p>*With at least 20 hours of relevant training</p> <p>*With at least 2 years of relevant experience, in particular teaching Electricity/Electronics courses</p> <p>*Licensed Professional Teacher with valid PRC license with at least 88 CCE points (NBC 461 7A Cycle)</p> <p>*With scholarly work (research or creative work) and publications in refereed journals and/or books published with assigned ISBN or awarded Patent or Utility Model</p>	CHMSU-Talisay Campus (College of Education)
5	Assistant Professor I	CHMSCB-AP1-7-2015	15	35907	Master's Degree in the area of specialization or its allied/related fields	4 hours of relevant training	1 year relevant experience	RA 1080	<p>*Master's Degree in English Language or Allied Fields; BA English Language or Allied Fields</p> <p>*With at least 50 hours of relevant training</p> <p>*With at least 3 years of teaching experience</p> <p>*Licensed Professional Teacher</p> <p>*With at least 88 CCE points (NBC 461 7A Cycle)</p> <p>*With scholarly work (research or creative work) and publications in refereed journals and/or books published with assigned ISBN or awarded Patent or Utility Model</p>	CHMSU-Talisay Campus (College of Arts and Sciences)

6	Instructor III	CHMSCB-INST3-3-2015	14	32321	Master's Degree in the area of specialization or its allied/related fields	4 hours of relevant training	1 year relevant experience	RA 1080	*Master's Degree in Social Science or Allied Fields(BSED/AB Social Science or Allied Fields) *With at least 20 hours of relevant training *With at least 1 year of relevant experience, in particular teaching Social Sciences *Licensed Professional Teacher with valid PRC license *Preferably with published paper/research or creative work	CHMSU-Binalbagan Campus
7	Instructor I	CHMSCB-INST1-14-2011	12	27608	Master's Degree in the area of specialization or its allied/related fields	None Required	None Required	RA 1080	*Master's Degree in English Language or Allied Fields (BA in English Language or Allied Fields) *With at least 20 hours of relevant training *With at least 3 years of teaching experience *Licensed Professional Teacher with valid PRC license	CHMSU-Talisay Campus (College Arts and Sciences)
8	Instructor I	CHMSCB-INST1-6-2013	12	27608	Master's Degree in the area of specialization or its allied/related fields	None Required	None Required	RA 1080	*Master of Engineering major in Civil Engineering (BS in Civil Engineering) *With at least 20 hours of relevant training *With at least 1 year of relevant experience, in particular teaching Civil Engineering courses *Registered Civil Engineer with valid PRC license *Preferably with published paper/research or creative work, or awarded Patent or Utility Model	CHMSU-Talisay Campus (College of Engineering)
9	Instructor I	CHMSCB-INST1-2-2021	12	27608	Master's Degree in the area of specialization or its allied/related fields	None Required	None Required	RA 1080	*Master's Degree in Library and Information Science/Library Science or Allied Fields (Bachelor of Library & Information Science/BSED in Library Science) *With at least 20 hours of relevant training *With at least 1 year of relevant experience, in particular as Librarian *Licensed Librarian with valid PRC license *Preferably with published paper/research, or creative work	CHMSU-Binalbagan Campus

10	Instructor I	CHMSCB-INST1-5-2021	12	27608	Master's Degree in the area of specialization or its allied/related fields	None Required	None Required	RA 1080	<ul style="list-style-type: none"> *Master's Degree in Business Administration/Accountancy or Allied Fields (BS in Accountancy) *With at least 20 hours of relevant training *With at least 2 years of relevant experience *Certified Public Accountant with valid PRC license *Preferably with published paper/research or creative work 	CHMSU-Fortune Towne Campus (College of Business Management and Accountancy)
11	Instructor I	CHMSCB-INST1-5-2019	12	27608	Master's Degree in the area of specialization or its allied/related fields	None Required	None Required	RA 1080	<ul style="list-style-type: none"> *Master's Degree in Psychology (AB/BS in Psychology) *With at least 20 hours of relevant training *With at least 3 years of teaching experience *Preferably a Registered Psychologist or a Registered Psychometrician with valid PRC license 	CHMSU-Talisay Campus (College Arts and Sciences)
12	College Librarian I	CHMSCB-CL1-1-1998	13	29798	Bachelor of Library Science or Information Science or any Bachelor's degree major in Library Science or Information Science with 12 graduate units in Library Science	None Required	None Required	RA 1080	<ul style="list-style-type: none"> *With at least two (1) years experience in Library/Information work *Registered Librarian with valid PRC license *Technology Adept *Verbal and written communication skills *Time Management *Strategic Planning *Resourcefulness *Anticipate Needs *Teamwork 	CHMSU-Fortune Towne Campus (Library)
13	School Librarian I	CHMSCB-SL1-1-2002	11	25439	Bachelor of Library Science or Information Science or any Bachelor's degree major in Library Science or Information Science	None Required	None Required	RA 1080	<ul style="list-style-type: none"> *With at least one (1) year experience in Library/Information work *Registered Librarian with valid PRC license *Technology Adept *Verbal and written communication skills *Time Management *Strategic Planning *Resourcefulness *Anticipate Needs *Teamwork 	CHMSU-Binalbagan Campus (Library)

14	Administrative Aide VI	CHMSCB-ADA6-31-2011	6	16877	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional)/ First Level Eligibility	*Preferably with Bachelor's degree *With at least 8 hours relevant training *With at least 2 years of relevant experience *Detailed-oriented *Typing skills *Filing skills *Interpersonal skills	CHMSU- Binalagan Campus (Registrar's Office)
15	Administrative Aide VI	CHMSCB-ADA6-30-2011	6	16877	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional)/ First Level Eligibility	*Preferably with Bachelor's degree *With at least 8 hours relevant training *With at least 2 years of relevant experience *Detailed-oriented *Typing skills *Filing skills *Interpersonal skills	CHMSU- Talisay Campus (Cashier's Office)
16	Administrative Aide III	CHMSCB-ADA3-44-2011	3	14125	Completion of two years studies in college or High School Graduate with relevant voactional/trrade course	None Required	None Required	Career Service (Subprofessional)/ First Level Eligibility	*Preferably with Bachelor's degree *With at least 4 hours relevant training *With at least 1 year of relevant experience *Detailed-oriented *Typing skills *Filing skills *Interpersonal skills	CHMSU- Alijis Campus (CCS Dean's Office)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 28, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Original copy of authenticated certificate of eligibility/rating/license; and
4. Original copy of Transcript of Records and Diploma ((Certification, Authentication and Verification (CAV)) .

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NORBERTO P. MANGULABNAN, PhD.

 SUC President III

 Carlos Hilado Memorial State University

 Mabini St., Talisay City, Negros Occidental

 hrmo@chmsc.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.